Wednesday 04 January 2023

***THURSDAY 12 JANUARY 2023*** *at*

***Mellor St Mary C of E Primary School, Brundhurst Fold, Mellor***

*commencing at 7.00 p.m.*

Local Government Act 1972

**MELLOR PARISH COUNCIL**

**AGENDA**

1. **To receive and approve apologies for absence**
2. **To receive declarations of pecuniary or personal interest**
3. **Adjournment for Public Session (Max 5 minutes per person)**
4. **To resolve to confirm the Minutes of the Parish Council Meeting held on 01 December 2022**
5. **Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY**

Outcome (if known)of APP /F2360/W/22/3306243 Windmill Hotel Appeal Hearing 13. 12.2022

1. **Election of Vice Chairman for Mellor Parish Council**
2. **To consider and approve any arrangements for the Casual Vacancy on Mellor Parish Council**
3. **To consider and approve a further Member of Finance Committee**
4. **To consider and approve any amendments to Mellor Parish Council’s bank mandates**
5. **To consider and approve any response to be made to Planning Applications**

* **3/2022/0988 - Land adjacent to Further Lane & Woodfold Park Mellor BB2 7QA –** proposed erection of 1 private dwelling with landscaping.
* **3/2022/1053 83 Mellor Brow** Proposed single storey extension to rear, new roof and extending internally into 81 Mellor Brow. Removal of existing single storey side extension, garage and garden outbuilding
* **To consider and approve any representation by Mellor Parish Council at Ribble Valley Licensing Hearings regarding Stanley House Marquee & Everything Retreat**
* **To consider and approve any actions regarding further complaint regarding Meadow Brook Barn, received anonymously**

1. **To consider and approve any Report & recommendations from Open Space Working Party** Members may consider this to be a Sensitive Matter & therefore may wish to resolve to remove press & public for this Item of the Agenda.
2. **Financial Matters and Accounts To approve: Bank balances £47,726.58** **+ £26,094.41 MVH Floor fund + £1,218.15 Scholarship Fund**

**To consider & approve; Invoices for payment since 01.12.22**

1. **EDF removal of meter TBA**
2. **Easywebsites monthly DD for support £32.40 DIRECT DEBIT**
3. **Net salary Clerk December - £521.00**
4. **HMRC PAYE for December £17.00**
5. **SLCC New Cllrs Course X 3 £105.00**
6. **P Moses – Work at War Memorial to date £520.00**
7. **To consider and approve any quotations for electrical installation & other alterations to the former Phone Box for the defibrillator installation**

**No further invoices beyond schedule at time of agenda**

1. **To consider and approve any amendments to Mellor Parish Council Policies**
2. **To consider & approve any actions following any written exchanges with Stanley House**
3. **To consider and approve arrangements for drop-in sessions & responses to any issues raised   
     
   a) Members’ rota for Parish Council attendance of coffee morning at MVH.**
4. **Matters brought forward by Members and Staff FOR INFORMATION ONLY**
5. **To consider and approve any arrangements for Staff recruitment**

**Members to note that, as a Staff Matter they should by resolution exclude Press & Public for this item of the agenda**

**To note the next Parish Council Meeting will be held on Thursday 02 February 2023**

Teresa Taylor ( Parish Clerk)